TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES

Meeting Date: Wednesday, March 13, 2013
Location: Town Hall, 39 The Circle, Georgetown, DE
Time: 7:00 P.M. Regular Meeting

PRESENT:
Steve M Hartstein, Ward One
Sue H Barlow, Ward Two, Vice-Mayor
Bill West, Ward Three
Linda Dennis, Ward Four

STAFF PRESENT:
Eugene S Dvornick Jr, Town Manager
Angela Townsend, Town Clerk
Stephani J Ballard, Town Solicitor
Bill Topping, Chief of Police

ABSENT:
Mike Wyatt, Mayor

7:00 P.M. REGULAR MEETING

1. PLEDGE OF ALLEGIANCE
Vice- Mayor Barlow led the Pledge of Allegiance.

2. INVOCATION
Vice-Mayor Barlow led the invocation.

3. ADOPTION OF AGENDA
Motion by Councilperson Hartstein, seconded by Councilperson West, to adopt the agenda as presented. **APPROVED (unanimous).**

4. APPROVAL OF FEBRUARY 27, 2013 TOWN COUNCIL MINUTES
Motion by Councilperson Dennis, seconded by Councilperson Hartstein, to approve the minutes as written. **APPROVED (unanimous).**

5. 1ST PRESENTATION OF FY14 BUDGET
This is the first presentation as a part of the Annual budget process. No action is necessary at this time. Council will need to schedule a workshop before the Council Meeting on April 10th. The Budget will be presented again at the April 10, 2013 Town Council Meeting.
The Town Manager presented Council with an abbreviated overview of the FY14 budget.

REVENUES	**FY 2014 BUDGET**
General Fund Revenues	$ 2,936,816.67
Water Revenues	$ 1,177,000.00
Wastewater Revenues	$ 1,994,750.00
TOTAL REVENUES	$ 6,108,566.67
EXPENDITURES	
General Fund Expenses	$ 3,248,947.38
Water Fund Expenses	$ 1,155,291.72
Wastewater Fund Expenses	$ 2,091,164.21
TOTAL EXPENDITURES	$ 6,495,403.31
REVENUES OVER (UNDER) EXPENDITURES	$ (346,837.00)

Budget Workshop is scheduled for April 8th at 4:30pm. No action is necessary at this time.

6. 2ND READING & ADOPTION OF ORDINANCES

A. ORDINANCE #2013-3 YARD SALES

After much discussion, the following changes have been made: removed the number of yard sales permitted per year, removed the fee and the permit process, and incorporated language that yard sales are only permitted on a lot upon which is situated a house, apartment, or other structure used for residential purposes, and yard sales are prohibited upon vacant lots or upon lots used for any use other than residential purposes.

Motion by Councilperson Hartstein, seconded by Councilperson Dennis, to adopt Ordinance #2013-3 Yard Sales. **APPROVED (unanimous).**
"Ordinance #2013-3 is incorporated as part of the minutes."

7. DEPARTMENTAL REPORTS

A. GENE DVORNICK – TOWN MANAGER

FOP Contract Negotiations

First meeting with the Georgetown Police Department Bargaining Unit was held on Friday, March 8, 2013. At this time we have agreement on ground rules and have scheduled our next meeting for Thursday, May 23, 2013 at 9:00 am.

Blueprint Communities – WeR1 Survey

The Town has been assisting the Blueprint Communities Initiative with the WeR1 Georgetown Survey (see handout). This will be posted on the Town website, in English and Spanish, for online completion April 8 through April 19. There will be a Press Release issued on April 2 and information will be provided in our newsletter sent out with utility bills. On Saturday April 13, there will be teams of volunteers going door-to-door, town wide, with the survey.

Councilperson Dennis thanked Gene and the Town staff for spending a considerable amount of time involved in this project. We will wait and see what this information suggests to us and more importantly what happens to it after it's been compiled.

South Railroad Avenue – Drinking Water Production Wells

The Town advertised for and received one proposal for the installation of drinking water production wells at the South Railroad Avenue Site.
The proposal was as follows:

Vendor	Bid
A C Schultes of Delaware, Inc.	$169,983.00

The Town Engineer has reviewed the bid and confirmed it meets the bid requirements and recommends award of the contract to A.C.Schultes of Delaware. This cost is included as part of our DWSRF Loan for the South Railroad Avenue Wells and Treatment Facility.

Motion by Councilperson Hartstein, seconded by Councilperson West, to award the South Railroad Avenue Drinking Water Production Wells to A C Schultes of Delaware at an amount not to exceed $169,983.00. **APPROVED (unanimous).**

Legislative Items

There are a few pieces of legislation we have been actively engaged with and offering comment on:

Bill	Description	Position	Status	
HB 4	Reincorporation – New Charter	Support	Passed House	Community/County Affairs
HB 6	Modification to Prevailing Wage Requirements	Support	House Administration	
HB 27	Tax Refund Intercept for Collection of Property Taxes	Support	Revenue & Finance	

Miscellaneous

- Thank you to Councilwomen Barlow and Dennis for attending the Delaware League Congressional visit in Washington, DC earlier today. We were able to meet with Senator Coons; Senator Carper; as well as Representative Carney.
- Upcoming Events:
    - SCAT Legislative Breakfast, Friday, March 22, 2012, 9:00 AM, CHEER Center (Georgetown)

B. BILL TOPPING – CHIEF OF POLICE

Chief Topping presented Council with Town wide statistics for all the wards comparing 2012 to 2013. All the vehicles bought with ceased funds are in service, along with all the digital equipment has been installed. Spoke with Representative Dave Wilson, in regards to decommissioning our Police and ceased vehicles for auction, and also for any Public Works Department vehicles. The vehicles for auction will be parked at the Police Department for inspection one day and auctioned the next. Not all the money has been spent as of yet, we bought software for the complaint program in addition to a new steel door in replacement of the glass door for the detective's office. Delaware Police Chief Council has opposed the appeal of the death penalty law and also with the gun legislation that was proposed. The Department received notice today that more asset forfeiture DEA money in the amount of $2,500 will be received. The Officer, who was injured about 5 months ago, will go for evaluation on the 20th of this month and I am requiring a 100% release from his Doctor before he goes back out on the road, which will bring us back to full manpower of 14 people.

We have a total of 9 new vehicles that were purchased, and 3 are being paid for with money ($25,000 a year) from the Revenue Sharing Grant from the County, as part of the lease purchase agreement in three years they will be ours. The other 6 vehicles purchased are paid for, we own them.

The proposal of constructing storage at the Police Department is a dead issue at this time. We would like to hold those funds in reserve, in case something would come up.

Our vendor came out and looked at the Circle, and with money ($27,000) from the Sleaf Grant, we will be installing cameras on the Circle. The sending unit will be placed in Town Hall and being a web based system the officers will be able to view the Circle from their cars. Any function, weddings, parades, proms, Return Day can be viewed from their cars. With the proper password Council would be able to view the Circle from their homes.

I have talked to the Facilities Management at Family Court and Town Hall, and would like to talk to Facilities Management at the County Building to placing cameras on their buildings. The only thing required from the State and County

would be power. We have also looked at possibly placing cameras on the poles around the Circle. I want to be able to see license plates and cars, not just pedestrians.
We still have the Hummers and the City of Lewes was able to use them during the recent coastal flooding and actually made a rescue using one of the Hummers.

Councilperson Dennis thanked Chief Topping & LT Grose for their participating in the Village of Cinderberry Personal Safety Seminar. The feedback was very positive and well received and the residents greatly appreciated it. It's a very worthwhile program for our Town.

8. PUBLIC COMMENT

On February 27, 2013 the Town received from the Delaware Health & Social Services, Division of Public Health the 2011 Water Fluoridation Quality Award.

8A. EXECUTIVE SESSION

The Town Council will meet in Executive Session for discussion of a strategy session involving legal advice from an attorney-at-law, with respect to pending litigation.

Motion by Councilperson West, seconded by Councilperson Hartstein to adjourn to Executive session at 7:24p.m.

Executive Session exited at 7:35p.m.

9 ADJOURNMENT

Motion by Councilperson West, seconded by Councilperson Hartstein, to adjourn at 7:36p.m. **APPROVED (unanimous).**

APPROVED:

Steve M Hartstein, Secretary

ATTEST:

Eugene S Dvornick Jr, Town Manager