

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, January 23, 2013
Location: Town Hall, 39 The Circle, Georgetown, DE
Time: 7:00 P.M. Regular Meeting

PRESENT:

Mike Wyatt, Mayor
Steve M Hartstein, Ward One, **Absent**
Sue H Barlow, Ward Two
Bill West, Ward Three
Linda Dennis, Ward Four

STAFF PRESENT:

Eugene S Dvornick Jr, Town Manager
Angela Townsend, Town Clerk
Stephani J Ballard, Town Solicitor

6:45 P.M. PUBLIC HEARING - ZONING AMENDMENT

CASE #2012-24 RICHARD & DIANE GREENBERG

A zoning application by Cotton Engineering representing Richard & Diane Greenberg, from UB1 (Urban Business) to HC (Highway Commercial) zoning district for the property identified as Sussex County Tax Map 135-14.19-62.00. The property is located at 39 Bramhall Street.

Michael Cotten, Cotten Engineering, presented Council with an overview of the application. The current use of the property is a rental house, supplemental storage and a pole barn. The application conforms to the Comprehensive Plan for rezoning.

Opposition: No one spoke in opposition.

Favor: No one spoke in favor.

The record will remain open for 14 days for written comments, and will be placed on the February 13, 2013 regular agenda.

Public Hearing closed at 6:50pm

7:00 P.M. REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

Mayor Wyatt led the Pledge of Allegiance.

2. INVOCATION

Mayor Wyatt led the invocation.

3. ADOPTION OF AGENDA

Motion by Councilperson Barlow, seconded by Councilperson Dennis, to adopt the agenda as written. **APPROVED (unanimous).**

4. APPROVAL OF JANUARY 9, 2013 TOWN COUNCIL MINUTES

Motion by Councilperson Dennis, seconded by Councilperson Barlow, to approve the minutes as presented. **APPROVED (unanimous).**

5. JEFFERSON AWARDS – YOUTH SERVICE CHALLENGE PRESENTATION

Michele Fidance, National Director, Jefferson Awards and Students in Action presented Council with an overview of the Youth Service Challenge. Council agreed to support and participate in the Youth Service Challenge.

Service Barter

The Town was contacted by Brasure Pest Control investigating the possibility of bartering pest control services for water. The water need is April through November and will be metered. It is estimated the maximum water consumption will be 52,500 gallons with a value of \$325.50 (Out of Town rate). It is Town Manager's and Bill Bradley's recommendation to pilot this for a one (1) year basis, subject to a formal agreement being drafted by our Town Solicitor.

Motion by Councilperson Barlow, seconded by Councilperson West, to approve the service barter with Brasure Pest Control. **APPROVED (unanimous).**

Town Hall Project

Town Hall staff met with the architects to review designs and initial cost estimates for the Town Hall and Annex Building. There will be a presentation by DBF at the February 27, 2013 Town Council Meeting. Once this presentation takes place we will initiate the referendum process.

Snow Plow Attachment

The Director of Public Works has obtained four (4) bids for a 10' snow plow attachment for the Pump Truck:

<u>Vendor</u>	<u>Amount</u>	<u>Note</u>
Basher & Son (DE)	\$ 6,800.00	Installed
Autoport (DE)	\$ 6,464.00	Delivery Only
<i>Iron Source (DE)</i>	<i>\$ 6,395.00</i>	<i>Installed</i>
Henderson (IA)	\$ 5,949.75	Delivery Only

It is the Town Manager's and Bill Bradley's recommendation to contract with Iron Source for the purchase and installation of the snow plow blade. The funds to offset this purchase will be from scrap metal revenue, which currently has a balance of \$6,896.15.

Motion by Councilperson West, seconded by Councilperson Barlow, to grant authorization to the Town Manager to sign the Iron Source proposal at an amount not to exceed \$6,400.00. **APPROVED (unanimous).**

Miscellaneous

Upcoming Events:

- Delaware League of Local Governments, Thursday, January 24, 6:00 PM – Dover Sheraton
- Sussex County Association of Towns, Wednesday, February 6, 6:00 pm – Sussex Pines (Georgetown Hosting)
- SCAT Steering Committee, Friday, February 8, 9:00 am – Lighthouse Landing
- Water Leaks
 - No new ones to report
- Service Anniversaries

<u>Employee</u>	<u>Department</u>	<u>Years</u>
Lawrence Grose	Police Department	15
Tommy Tyndall	Police Department	10
Jocelyn Godwin	Planning Department	5

6. **INFORMATIONAL PRESENTATION – IRSD REFERENDUM**

Dr Susan Bunting, Mr Gary Brittingham, and Jim Hudson, presented the IRSD Referendum information.

7. **COMPLETION GUARANTY AND ESCROW AGREEMENT – COLLEGE PARK MEDICAL PAVILION LLC SITE**

The proposed agreement guarantees the proper completion and construction of the improvements to Town standards. The \$429,137.00 will be set up in an existing non-interest account for the purposes outlined in the Completion Guarantee Escrow Agreement.

Motion by Councilperson Dennis, seconded by Councilperson Barlow, to approve the Sussex Entertainment Enterprises LLC & College Park Medical Pavilion LLC Completion Guaranty Escrow Agreement as presented. **APPROVED (unanimous)**.
“The Completion Guaranty and Escrow Agreement is incorporated as part of the minutes.”

8. **RESOLUTION #2013-1 DEDO DOWNTOWN DELAWARE PROJECT**

Downtown Delaware Mission provides Delaware’s historic downtowns, communities, and small businesses the tools to: Revitalize their commercial districts, increase entrepreneurship and innovation, and enhance quality of place.

This subject was briefly mentioned at the last Council meeting in regards to the parking issue with The Upper Crust. Three business owners, Luis Rodriquez, Rick Greenberg, and Manuel Pedraza, Caruso’s have agreed to participate in the Economic Development Task Force.

Motion by Councilperson Barlow, seconded by Councilperson Dennis, to adopt Resolution 2013-1 DEDO Downtown Delaware Project. **APPROVED (unanimous)**.
“Resolution 2013-1 is incorporated as part of the minutes.”

9. **INTRODUCTION OF ANNUAL TAX ASSESSMENTS FROM MAY 1, 2013 TO APRIL 30, 2014**

The Town Council is required by the Charter to introduce the proposed Tax Assessments for the upcoming year. This is step one in the tax assessment and appeals process.

No formal action is required on accepting assessments. The Town Council will need to schedule a date to hear the appeals of the assessments, with your approval; the assessment hearing has been scheduled for February 13, 2013. The Tax Assessments are posted in Town Hall for review

10. **DEPARTMENTAL REPORTS**
A. GENE DVORNICK – TOWN MANAGER

Monthly Financial Report

The monthly Budget versus Actual Report (December 31, 2012) has been distributed and will be posted on the Town website.

Charter Revision

Our Bill for Reincorporation of the Town of Georgetown had its Committee Hearing this afternoon. All went well and it is anticipated it will move to the floor of the House in short order.

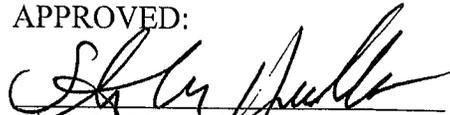
11. PUBLIC COMMENT

No Public Comment.

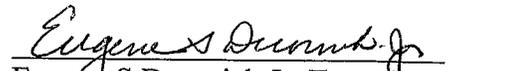
12. ADJOURNMENT

Motion by Councilperson Barlow, seconded by Councilperson West, to adjourn at 8:14p.m. **APPROVED (unanimous).**

APPROVED:


Steve M Hartstein, Secretary

ATTEST:


Eugene S Dvornick Jr, Town Manager