

**TOWN OF GEORGETOWN  
TOWN COUNCIL MEETING MINUTES**

**Meeting Date:** Wednesday, March 28, 2012  
**Location:** Town Hall, 39 The Circle, Georgetown, DE  
**Time:** 7:00 P.M. Regular Meeting

**PRESENT:**

Brian Pettyjohn, Mayor  
Steve M Hartstein, Ward One  
Sue H Barlow, Ward Two  
Bob Ricker, Ward Three  
Annie Besche, Ward Four

**STAFF PRESENT:**

Eugene S Dvornick Jr, Town Manager  
Angela Townsend, Town Clerk  
Jim Fuqua, Town Solicitor

**7:00 P.M. REGULAR MEETING**

**1. PLEDGE OF ALLEGIANCE**

Mayor Pettyjohn led the Pledge of Allegiance.

**2. INVOCATION**

Mayor Pettyjohn led the invocation.

**3. ADOPTION OF AGENDA**

**Item #4A MILITARY ORDER OF THE PURPLE HEART and Item #4B INTRODUCTION OF NEW POLICE OFFICERS was added. ITEM #8 BLUEPRINT COMMUNITY UPDATE was deleted.**

Motion by Councilman Besche, seconded by Councilman Barlow, to adopt the agenda as amended. **APPROVED (unanimous).**

**4. APPROVAL OF MARCH 14, 2012 TOWN COUNCIL MINUTES**

Motion by Councilman Ricker, seconded by Councilman Hartstein, to approve the minutes as presented. **APPROVED (unanimous).**

**4A. MILITARY ORDER OF THE PURPLE HEART**

Norman and Ruth Ann Spicer were presented with a plaque from the Military Order of the Purple Heart in honor of Chad Ernest Spicer's duties as a First Responder.

The purpose of the First Responder Program is to honor Law Enforcement Officers and Fire Fighters who are killed or wounded in the line of duty.

**4B. INTRODUCTION OF NEW POLICE OFFICERS**

Chief Bill Topping introduced the new police officers Noah Glaeser, and Richard Arnold.

**5. BOY SCOUTS ANNUAL FUNDING REQUEST**

Louise Rathfon presented the Council with an overview of anticipated expenses for the Cub Scouts and Boy Scout Troop. The Scouts make an annual request for funding from the Trust Fund administered by the Town. The fund was established from the proceeds of the sale of the property and building that now houses the Possum Point Players. Each year, a total of \$5,000 is distributed equally between the Boy and Girl Scout units in Georgetown. Earned interest for



9. **2<sup>ND</sup> READING & ADOPTION OF ORDINANCES**  
**A. ORDINANCE #2012-4 MORATORIUM ON TRANSITIONAL HOUSING**

This ordinance establishes a Task Force to study the issues and make recommendations.

Participants:

Linda Dennis	Rev. Mike Williams	Ray Hopkins
Rick Greenberg	Bob Ricker	Gina Miserendino
Diane Reid Hall	Eleanor Kiesel	Marie Morole
DHSS Representative	Jean Coar	Jim Sabo

Staff:

Gene Dvornick	Jocelyn Godwin	Chief Topping
Jim Fuqua/Tim Willard	Angie Townsend	

Motion by Councilman Ricker, seconded by Councilman Barlow, to adopt Ordinance #2012-4 Task Force on Transitional Housing as amended. **APPROVED** (unanimous).

**“The Ordinance is incorporated as part of the minutes.”**

**B. ORDINANCE #2012-5 SICK TIME AND LAYOFF RECALL**

After review of the personnel policy, the payout of accrued sick time needed to be changed defining employees hired prior to April 30, 2012 and hired beginning May 1, 2012. The max payout shall be no greater than 2,080 hours of sick time. Layoff recall needed to be further clarified as to employees in good standing or on probation at the time of layoff. The proposed changes have been reviewed and approved by legal counsel.

Motion by Councilman Barlow, seconded by Councilman Besche, to adopt Ordinance #2012-5 Sick Time and Layoff Recall. **APPROVED** (unanimous).

**“The Ordinance is incorporated as part of the minutes.”**

10. **DEPARTMENTAL REPORTS**

**A. GENE DVORNICK – TOWN MANAGER**

**2012 Municipal Election**

***REMINDER:*** Certificates of Candidacy are available. The seats for Ward 3, Ward 4 and Mayor are up for election. The filing deadline is April 20<sup>th</sup> at 5:00 pm. The Annual Municipal Election will be held on Saturday, May 12<sup>th</sup> (if needed). New voter registration deadline is Friday, April 27<sup>th</sup> 4:30 pm.

**Memorial – Chief Harvey Gregg**

The Town continues efforts to complete the permanent memorial for Chief Gregg. The monument design has been completed and etching is underway. Anticipated dedication date is Saturday, May 12, 2012 at 10:00 am.

**“Spring into Spring” Festival**

The inaugural “Spring into Spring” Festival is scheduled for Saturday, April 21, 2012 from 12:00 (Noon) to 9:00 PM. This will be a festival with music, food and craft vendors, and activities for children – more information will be provided as we get closer to the actual date. Current Music providers include: Funsters, Glass Onion and The Movies. We have been contacting food, craft and other

interested parties to participate in this event. Thanks to the Boys and Girls Club of Georgetown, children activities are being planned.

**Website Redesign RFP**

The Town solicited Proposals for re-design of the Town website from seven vendors. Five responded: three (3) with proposals and two (2) declined submitting proposals. Review and ranking of the proposals is underway and it is anticipated a recommendation to the Mayor and Council will be at the April 11, 2012 Town Council Meeting.

**Legislative Items**

There are a few pieces of legislation we have been actively engaged with and offering comment on:

<b><u>Bill</u></b>	<b><u>Description</u></b>	<b><u>Position</u></b>	<b><u>Status</u></b>
SB 167	Legality of Ordinance, Code, Regulation or Map Relating to Zoning	Oppose	In Committee
TBD	Reincorporation – New Charter	Support	
HB 261	Termination of Utility Sale or Service	Support	In Committee

**CDBG Update**

The Town applied for both rehabilitation and infrastructure funding through the Community Development Block Grant (CDBG) – at the request of the Sussex County Community Development & Housing Division, myself and the Town Engineer will be attending the DSHA CDBG Oral Presentation on Thursday, March 29 in Dover. This is the first time in the many years of seeking funding for Margaret Street that the project has made it to the Oral Presentation stage.

**Miscellaneous**

- Water Leaks:
  - 2012
    - Number 6: The Circle – replaced a 2” supply line
- Upcoming Events
  - Sussex County Association of Towns, Wednesday, April 4, 6:00 PM – Bridgeville Fire Hall
  - Town Offices will be closed:
    - Friday, April 6, in observance of Good Friday
- Employee Service Recognition
  - Craig Eaton                      Public Works                      12 Years
  - Troy Bean                              Police Department                      8 Years
  - Olga Fink                                  Finance Department                      7 Years
  - Gene Dvornick                      Administration                      5 Years

**11. PUBLIC COMMENT**

Tony Semeraro, 4 Cranberry Court, commended the Public Works Department with all the work that has taken place along with DOC. The Town is very proactive in its maintenance of the Town from painting curbs to fire hydrants to weeding and mulching the Circle. Just learned of Paula Laymon, Code Enforcement Officer, leaving the Town and hoped she would be replaced with someone as thorough and dedicated as she was.

Georgetown Public Library, Director Ellen Fike, presented the Council with an update on programs and events currently taking place at the Library.

**12. EXECUTIVE SESSION**

*The Town Council will meet in Executive Session to discuss personnel issues in which the names, competency and abilities of individual employees are discussed.*

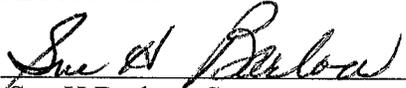
Motion by Councilman Ricker, seconded by Councilman Barlow, to adjourn to Executive Session at 7:33p.m.

Executive Session exited at 7:59p.m.

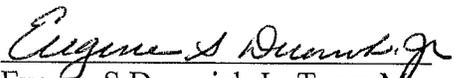
**13. ADJOURNMENT**

Motion by Councilman Ricker, seconded by Councilman Hartstein, to adjourn at 8:00p.m. **APPROVED (unanimous).**

APPROVED:

  
Sue H Barlow, Secretary

ATTEST:

  
Eugene S Dvornick Jr, Town Manager