

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, May 11, 2011
Location: Town Hall, 39 The Circle, Georgetown, DE
Time: 7:00 P.M. Regular Meeting

PRESENT:

Brian Pettyjohn, Mayor
Charlie Koskey, Ward One
Sue H Barlow, Ward Two
Bob Ricker, Ward Three
Annie Besche-Martin, Ward Four

STAFF PRESENT:

Eugene S Dvornick Jr, Town Manager
Angela Townsend, Town Clerk
Bill Bradley, Dir of Public Works

7:00 P.M. REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

Mayor Pettyjohn led the Pledge of Allegiance.

2. INVOCATION

Mayor Pettyjohn led the invocation.

3. ADOPTION OF AGENDA

Motion by Councilman Ricker, seconded by Councilman Besche-Martin, to adopt the agenda as amended. **APPROVED (unanimous).**

4. APPROVAL OF APRIL 27, 2011 TOWN COUNCIL MINUTES

Motion by Councilman Koskey, seconded by Councilman Barlow, to approve the April 27, 2011 minutes as presented. **APPROVED (unanimous).**

5. PROCLAMATION - SPECIAL RECOGNITION

BERNICE EDWARDS - "NATIONAL COMMUNITY ACTION MONTH"

Bernice Edwards, Executive Director, First State Community Action Agency, was not present for the recognition. Mayor Pettyjohn read the proclamation into the record.

6. PROPOSED CHARTER AMENDMENT - SECTION 34 - POWER TO BORROW MONEY AND ISSUE BONDS

The Town has received notice that the items funded through the ODW on the 2010 referendum have been granted 100% principal forgiveness and 0% interest. Regarding additional funding available to do other work, a Charter change is required. Reviewed and amended by Timothy A Frey, Saul Ewing, LLP, Bond Counsel. This will be an amendment to the Charter. This borrowing would be possible without a referendum.

GENERAL DE MINIMIS EXEMPTION

(c) Notwithstanding the foregoing provisions of this Section, The Town Council, after conducting a public hearing, may authorize the issuance of bonds, certificates of indebtedness, notes or other obligations of The Town under this Section in an aggregate amount of up to \$5,000,000.00 outstanding at any time, without regard to the requirements set forth in paragraphs (3) - (8) of Section 34(a), if The Town Council, by Resolution (adopted by at least a majority of all of the members of Town Council) approves of the issuance of bonds, certificates of indebtedness, notes or other obligations pursuant hereto for a

proper municipal purpose with such Resolution stating the amount of such issuance, or borrowing, the purpose of such issuance or borrowing, the manner, if any, of securing the same, that the amount of all other bonds, certificates of indebtedness, notes and other obligations issued pursuant to this paragraph (c) does not exceed \$5,000,000 and any other facts relating to the issuance which are deemed pertinent by The Town Council and in its possession at that time. Except for the provisions of paragraphs (3) - (8) of Section 34(a), all other provisions of this Section 34, if not in conflict, shall be applicable to the bonds, certificates of indebtedness, notes and other obligations issued pursuant to this paragraph (c).

Leave the record open for 14 days for written comment. 2nd Presentation will be at the May 25th Council meeting.

Recommendation by Councilman Koskey and Councilman Ricker to add the language in of 0% interest rate, and 100% forgiveness of principal.

7. **1ST READING OF ORDINANCES**

A. ORDINANCE #2011-10 KEEP SIDEWALKS, STREETS, CURBS, AND GUTTERS CLEAN

Defines the responsibilities of maintaining sidewalks, streets, curbs and gutters. No action necessary at this time. 2nd reading and adoption if agreeable will be May 25th Town Council meeting.

B. ORDINANCE #2011-11 REVISION TO DEFINITION OF PLANNING DIRECTOR

Revision to the definition of Director of Planning and Zoning due to the absence of the Director position. No action at this time. 2nd reading and adoption if agreeable will be May 25th Town Council meeting.

C. ORDINANCE #2011-12 PENALTIES FOR UNPAID MONIES DUE THE TOWN

Enables the Town to impose a penalty on all unpaid invoices generated from in-town business and rental licenses, grass cutting, false alarms, or any Town service. No action necessary at this time. 2nd reading and adoption if agreeable will be May 25th Town Council meeting.

D. ORDINANCE #2011-13 RUNNING AT LARGE PROHIBITED

Ordinance 2011-9 Animal Control-At Large was adopted April 27, 2011. The wording for running at large needed clarification. The bold print shows the added language. No action at this time. 2nd reading and adoption if agreeable will be May 25th Town Council meeting.

8. **DEPARTMENTAL REPORTS**

A. GENE DVORNICK – TOWN MANAGER

Energize Delaware

The Town has been working with Energize Delaware on various energy saving grant opportunities (lighting, HVAC, etc.). As part of their grant application requirements, an energy audit is required. The Town has received a proposal for this service from StudioJaed in the amount of \$3,400.00 – up to \$2,000.00 is recoverable through the Energize Delaware program. Focus will be on Town Hall and the Police Department.

Councilman Ricker: Had reservations on spending \$3,400 without knowing what our savings could possibly be.
Town Manager will have a representative from StudioJaed present at the next meeting.

Motion by Councilman Barlow, seconded by Councilman Besche-Martin, to table this item until more information is received. **APPROVED (unanimous)**.

Non-Delaware Registered Vehicles

The last few Council Meetings we have discussed the issue of non-Delaware registered vehicles being parked in Georgetown – in apparent violation of State Law requiring the registration of a vehicle within 60 days of becoming a resident. In our initial two weeks, 57 vehicles were located, documented and officially notified. A listing of the 57 vehicles was handed out. Mayor Pettyjohn asked if other Town employees such as Public Works could also help documenting the non-Delaware registered vehicles.

Healthy Homes Initiative

The Town has been invited to partner with the Division of Public, Office of Healthy Environments in their Healthy Homes Initiative. The program is intended to assist home owners with the resources to make their homes more healthy and safe.

The initial focus is on those properties identified as part of our Community Development Block Grant application over the last few years.

Employee Parking

The Town has received notice from the owner of the parking lot, located across from 7 North Race Street, used by our employees will no longer be at no charge. The alternatives proposed were:

<u>Option</u>	<u>Rate</u>	<u>Spaces</u>	<u>Frequency</u>	<u>Monthly</u>	<u>Annual</u>
1	\$25.00/space	6 spaces	Monthly	\$150.00	\$1,800.00
2	\$250.00/space	6 spaces	Annual	n/a	\$1,500.00

The Town investigated several alternatives and has been able to reach an agreement with the Georgetown Fire Company for 6 spaces in their lot at no cost. The one requirement was some type of tag for display to indicate a Town Employee. Accordingly, services previously provided at the current parking area (snow removal, etc.) will be discontinued.

Lawn Mower – Wastewater Treatment Facility

The Wastewater Department included in its capital budget the purchase of a new riding lawn mower for their facility. Three proposals were received for a Toro Z-Master G3 Zero Turn Mower:

<u>Vendor</u>	<u>Bid</u>
David A. Banks, Inc.	\$8,810.00
Atlantic Tractor, LLC	\$8,816.00
Burke Equipment Company	\$9,199.44

After reviewing the bids, the Wastewater Superintendent and I recommend purchase from David A. Banks, Inc. This is the lowest proposal and is \$4,190.00 less than what was budgeted (\$13,000.00).

Motion by Councilman Barlow, seconded by Councilman Koskey, to authorize the purchase of a new lawn mower from David A. Banks, Inc. at \$8,810.00.

APPROVED 4-1 Yea: Koskey, Barlow, Besche-Martin, Pettyjohn

Nay: Ricker

Councilman Ricker: I have a problem of spending \$8, 810.00 on a lawn mower after just laying a Police Officer off.

Miscellaneous

- Special thanks to Councilwoman Barlow, Town Hall Staff, Police Department Staff and several residents for providing refreshments for the Chad Spicer Memorial Dedication
- Upcoming Events:
 - Charter Review Committee Meeting
 - Town Hall, Thursday, May 12, 5:30 PM
 - Town Hall, Thursday, May 19, 5:30 PM
 - Town Hall, Monday, May 23, 5:30 PM
 - SCAT Legislative Committee Meeting
 - Lighthouse Landing, Thursday, May 19, 9:00 AM

B. BILL BRADLEY – DIRECTOR OF PUBLIC WORKS

The Town has had 14 water leaks so far this year compared to 17 leaks this time last year. We were scheduled to have out towers cleaned and disinfected this year but have changed the schedule to have that done next year due to having the services lines replaced this will stir up a lot of sediment that will end up in the tanks. The water line replacement project could start around September or August of this year. We are in the process of rebuilding and cleaning catch basins around town, 2 on Douglas Street and 2 on West Way that have to be rebuilt at this time. The East Market street project is about 65% complete and hoping to be done by Memorial Day. They have found 5 water lines running into Wilson Park so we are scheduling to dig the road and replace the service line correctly to avoid leaks after the project.

9. PUBLIC COMMENT

No Public Comment.

10. ADJOURNMENT

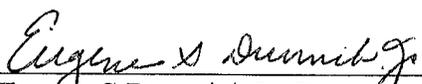
Motion by Councilman Ricker, seconded by Councilman Koskey, to adjourn at 7:38p.m. **APPROVED** (unanimous).

APPROVED:



Charlie Koskey, Secretary

ATTEST:



Eugene S Dvornick Jr, Town Manager