

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, February 9, 2011
Location: Town Hall, 39 The Circle, Georgetown, DE
Time: 7:00 P.M. Regular Meeting

PRESENT:

Bob Ricker, Ward Three
Charlie Koskey, Ward One
Sue H Barlow, Ward Two
Annie Besche-Martin, Ward Four

STAFF PRESENT:

Eugene S Dvornick Jr, Town Manager
Angela Townsend, Town Clerk
Keith Hudson, Sup of Wastewater Facility

ABSENT:

Brian Pettyjohn, Mayor

7:00 P.M. REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

Vice-Mayor Ricker led the Pledge of Allegiance.

2. INVOCATION

Vice-Mayor Ricker asked for a moment of silence.

3. ADOPTION OF AGENDA

Motion by Councilman Koskey, seconded by Councilman Barlow, to adopt the agenda as presented. **APPROVED (unanimous).**

4. APPROVAL OF JANUARY 26, 2011 TOWN COUNCIL MINUTES

Motion by Councilman Koskey, seconded by Councilman Besche-Martin, to approve the January 26, 2011 minutes as presented. **APPROVED (unanimous).**

5. INTRODUCTION OF ANNUAL TAX ASSESSMENTS FROM MAY 1, 2011 TO APRIL 30, 2012

A. ASSESSMENT APPEALS HEARING

Vice-Mayor Ricker opened the floor for anyone who wanted to appeal his or her assessment for the tax year May 1, 2011 to April 30, 2012.

No one came forward.

B. ADOPTION OF ANNUAL ASSESSMENTS

Moved by Councilman Barlow, seconded by Councilman Besche-Martin, to adopt the Tax Assessments for the tax year May 1, 2011 to April 30, 2012. **APPROVED (unanimous).**

6. 2nd READING & ADOPTION OF ORDINANCES

A. ORDINANCE #2011-5 TOWN OPERATIONS DURING INCLEMENT WEATHER

The Town did not have guidelines that dealt with essential employee's compensation during inclement weather. This ordinance is mirrored from the State's policy.

Motion by Councilman Barlow, seconded by Councilman Besche-Martin, to adopt Ordinance #2011-5 Town Operations During Inclement Weather. **APPROVED (unanimous).**

"Ordinance #2011-5 is incorporated as part of the minutes."

7. **DEPARTMENTAL REPORTS**

A. GENE DVORNICK – TOWN MANAGER

Environmental Assessment – New Well Location

As requested by Council, the Town has received a proposal from Ten Bears Environmental to perform an environmental assessment (regulatory data search, soil sampling, groundwater sampling and laboratory analysis) on the areas in close proximity to the site proposed for the new well and treatment building. The estimated cost for the study is \$7,000 to \$9,000.

Motion by Councilman Koskey, seconded by Councilman Barlow, to accept the proposal from Ten Bears Environmental at an amount not to exceed \$9,000.

APPROVED (unanimous).

Completion Guarantee and Escrow Agreement – La Red Site

The Town continues to work with Sussex Entertainment on the drafting of a Completion Guarantee for the utility improvements. As part of the closing on the property Sussex Entertainment was required to set aside \$360,000 in an escrow account. These funds have been received by the Town and needs to be set aside in a separate bank account. Request that Council authorize the opening of an interest bearing checking account at Fulton Bank (formerly Delaware National).

Motion by Councilman Barlow, seconded by Councilman Besche-Martin, to approve the opening of an Escrow Account at Fulton Bank. **APPROVED (unanimous).**

Well Repair – SCI Water Plant

As reported at the January 26, 2011 Town Council meeting by Bill Bradley, the well at the SCI was not functioning. A C Schultes has been out to evaluate the well and determined that the well remains functional, the problem was the pump. We have received a quote in the amount of \$6,897.00 to make the necessary repairs. Both myself and Bill Bradley recommend the work be done.

Motion by Councilman Koskey, seconded by Councilman Barlow, to accept the proposal at an amount not to exceed \$7,000. **APPROVED (unanimous).**

Traffic Pattern Change Request – North Lane

The Town has received a request to change the One Way direction of travel along North Lane from the current flow of Strawberry Alley north to East Market Street, to East Market Street south to Strawberry Alley (see handout). Both Bill Bradley and Chief Topping have reviewed the request and had no objections - I concur and recommend Council approve the request. Adjoining property owners will be notified of the change.

Motion by Councilman Besche-Martin, seconded by Councilman Barlow, to grant the request for a traffic pattern change effective 30 days from the date of adoption. **APPROVED (unanimous).**

2011 Municipal Election

REMINDER: Certificates of Candidacy are available. The seats for Ward 1 and Ward 2 are up for election. The filing deadline is April 22th at 5:00 pm. The Annual Municipal Election will be held on Saturday, May 14th (if needed). Sixty

Four (64) Notices to re-register have been sent out – registration deadline is Friday, April 22nd at 4:30 pm.

Miscellaneous

- 2010 Annual Water and Wastewater Reports have been completed and submitted to the appropriate state agencies
- Crosswalk Painting – South Race Street and East Pine should be completed in the next month or so, weather depending
- Business License Renewals (as of February 2)
 - Rental – 93%
 - General Business – 89%
- 2011 Water leaks:
 - Number 4: 243 South Bedford Street
- Upcoming Events:
 - Town Offices will be closed on Monday, February 21, 2011 (President's Day)

B. KEITH HUDSON – SUPERINTENDENT OF WASTEWATER FACILITY

- Council was presented with an overview of the 2010 monthly irrigation totals.
- The 2010 Spray Irrigation Annual Compliance Inspection was performed on Dec 9, 2010 by DNREC. Everything was in compliance.
- The 2010 annual Spray Irrigation Report was submitted to DNREC on January 31, 2011, including the 2010 Quality Assurance, Quality Control Report. Copies of the reports are available for review here at Town Hall.
- A statewide assessment at Wastewater Facilities, interview and tour of facility has been rescheduled for Tuesday, February 15, 2011 at 1:30pm. The assessment was initially scheduled for December 28, 2010.
- Tetra Tech Inc a consultant working with the CWAC and DNREC will be conducting the assessment study.

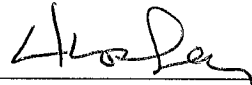
8. PUBLIC COMMENT

No Public Comment.

9. ADJOURNMENT

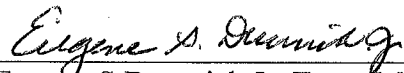
Motion by Councilman Koskey, seconded by Councilman Barlow, to adjourn at 7:17p.m. **APPROVED** (unanimous).

APPROVED:



Charlie Koskey, Secretary

ATTEST:



Eugene S Dvornick Jr, Town Manager