

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, April 27, 2011
Location: Town Hall, 39 The Circle, Georgetown, DE
Time: 7:00 P.M. Regular Meeting

PRESENT:

Brian Pettyjohn, Mayor
Charlie Koskey, Ward One
Sue H Barlow, Ward Two
Bob Ricker, Ward Three
Annie Besche-Martin, Ward Four

STAFF PRESENT:

Eugene S Dvornick Jr, Town Manager
Angela Townsend, Town Clerk

7:00 P.M. REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

Mayor Pettyjohn led the Pledge of Allegiance.

2. INVOCATION

Mayor Pettyjohn led the invocation.

3. ADOPTION OF AGENDA

Item #4A APPROVAL OF APRIL 21, 2011 TOWN COUNCIL SPECIAL MEETING MINUTES was added.

Motion by Councilman Ricker, seconded by Councilman Besche-Martin, to adopt the agenda as amended. **APPROVED (unanimous)**.

4. APPROVAL OF APRIL 13, 2011 TOWN COUNCIL MINUTES

Motion by Councilman Ricker, seconded by Councilman Barlow, to approve the April 13, 2011 minutes as presented. **APPROVED (unanimous)**.

4A. APPROVAL OF APRIL 21, 2011 TOWN COUNCIL SPECIAL MEETING MINUTES

Motion by Councilman Barlow, seconded by Councilman Koskey, to approve the April 21, 2011 minutes as presented. **APPROVED (unanimous)**.

5. PLANNING COMMISSION APPOINTMENT

One expired seat on Planning Commission. Rodney Marvel's term on the Planning Commission will expire in May. The ad for the vacancy was placed in the Sussex Countain and on the Town's website. One letter of interest was received.

Motion by Councilman Ricker, seconded by Councilman Koskey, to re-appoint Rodney Marvel to the Planning Commission. **APPROVED (unanimous)**.

6. 2ND READING & ADOPTION OF ORDINANCES

A. ORDINANCE #2011-7 FEE CHANGES

The proposed changes in fees were discussed as part of the budget proposal and needs formal action by the Town Council to become effective.

Motion by Councilman Koskey, seconded by Councilman Barlow, to adopt Ordinance 2011-7 Fee Changes. **APPROVED (unanimous)**.

"Ordinance 2011-7 is incorporated as part of the minutes."

B. ORDINANCE #2011-8 APPENDIX A

Due to the reclassification of the Finance Clerk II, and upgrading Project Administrator to Planning Administrator. Appendix A needs to be formally adopted.

Motion by Councilman Barlow, seconded by Councilman Besche-Martin, to adopt Ordinance 2011-8 Appendix A. **APPROVED (unanimous).**
“Ordinance 2011-8 is incorporated as part of the minutes.”

C. ORDINANCE #2011-9 ANIMAL CONTROL – AT LARGE

Complaints have been received in reference to dogs running at large. Previously this Ordinance was presented June 23, 2010, which at that time was tabled due to the having the authority over restricted resident’s private use of their property. The information used was taken from the International Institute for Animal Law.

Motion by Councilman Barlow, seconded by Councilman Koskey, to adopt Ordinance 2011-9 Animal Control – At Large. **APPROVED (unanimous).**
“Ordinance 2011-9 is incorporated as part of the minutes.”

7. DEPARTMENTAL REPORTS

A. GENE DVORNICK – TOWN MANAGER

2011 Municipal Election

There will be no election this year. Only one (1) Certificate of Candidacy was received for each seat in Ward 1 and Ward 2. The new Council Members will be sworn in at the May 25 Regular Council Meeting.

Budget versus Actual (Mar 11) – Eleven Months (92% of the Year)

<u>Revenue</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>%</u>	<u>Note</u>
General Fund	\$2,550,960	\$2,880,350	(\$329,390)	113%	1
Water Fund	\$1,247,000	\$1,004,822	\$242,178	81%	
Sewer Fund	\$1,635,000	\$2,049,022	(\$414,022)	125%	2
Total	<u>\$5,432,960</u>	<u>\$5,934,194</u>	<u>(\$501,234)</u>	<u>109%</u>	

Expenditures

General Fund	\$3,233,843	\$3,040,170	\$193,673	94%	
Water Fund	\$784,587	\$706,671	\$77,916	90%	
Sewer Fund	\$1,414,530	\$1,936,347	(\$521,817)	137%	3
Total	<u>\$5,432,960</u>	<u>\$5,683,188</u>	<u>(\$250,228)</u>	<u>105%</u>	

1. General Fund Revenue – Real Estate Transfer Tax Revenue; Municipal Street Aid; Eddie Burn Grant
2. Sewer Revenue – Loan Proceeds (SRF Loan, SBE Loan & Impact Fees)
3. Sewer Expenditures – South Bedford Street pump Station Upgrade

The monthly report has been distributed for your review.
 Other Key items (versus the same time period last year):

- Real Estate Transfer Tax Revenue, **Up 2.44%**
 - YTD FY 2008 \$448,774
 - YTD FY 2009 \$93,603
 - YTD FY 2010 \$120,310
 - YTD FY 2011 \$123,243
- Building Permit Revenue, **Down 14.73%**

La Red Escrow Release

The Town has received a request from La Red to release \$137,847.00 from the La Red Completion Guarantee and Escrow Account payable to Sussex Entertainment.

Motion by Councilman Ricker, seconded by Councilman Koskey, to request Council authorize the release of \$137,847.00 from the La Red Completion Guarantee and Escrow Account payable to Sussex Entertainment.

APPROVED (unanimous).

Environmental Assessment – New Well Location

The Limited Environmental Assessment (both soil and water) on the area adjacent to the proposed site of the new well has been completed by Ten Bears Environmental. All results were well below established standards. A copy of the report is available for review.

Councilman Koskey asked that the Town Manager verify that the results meet the newly imposed DNREC standards.

J G Townsend Discussions – Well and Elevated Storage

The Town has been working with DNREC, UGI, PEP-UP and J. G. Townsend in investigating the possibility of working in cooperation on a water treatment solution for an impacted water source (on the Townsend property). After significant analysis, discussion and review of alternatives, the optimal solution is to have Townsends secure water from the Town of Georgetown. We are currently working through distribution alternatives (upgrades to existing lines and installation of new lines) along North Race Street.

Miscellaneous

Over 1, 600 postcards were mailed today to residents informing them with the adoption of the budget the Town will no longer be accepting or collecting yard waste effective May 1, 2011.

Upcoming Events:

- Delaware League of Local Governments
 - Dover Sheraton, Thursday, April 28, 6:00 PM
- Charter Review Committee Meeting
 - Town Hall, Monday, May 2, 5:30 PM
- Sussex County Association of Towns
 - Bethany Beach, Wednesday, May 4, 6:00 PM
- Spicer Memorial Dedication
 - The Circle, Thursday, May 5, 5:30 PM
- Service Anniversaries for April:
 - Elaine Reynolds Meter Attendant 4 Years

8. **PUBLIC COMMENT**

Mr Lawrence Sammons inquired as to why the Town is not collecting yard waste anymore. This seems to be a hardship on the residents of Georgetown.

9. **ADJOURNMENT**

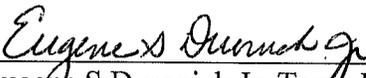
Motion by Councilman Ricker, seconded by Councilman Barlow, to adjourn at 7:21p.m. **APPROVED** (unanimous).

APPROVED:



Charlie Koskey, Secretary

ATTEST:



Eugene S Dvornick Jr, Town Manager