

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, March 24, 2010
Location: Town Hall, 39 The Circle, Georgetown, DE
Time: 7:00 P.M. Regular Meeting

PRESENT:
Edwin A Lambden, Mayor
Charlie Koskey, Ward One
Sue H Barlow, Ward Two
Bob Ricker, Ward Three
Brian Pettyjohn, Ward Four

STAFF PRESENT:
Eugene S Dvornick Jr, Town Manager
Angela Townsend, Town Clerk
Keith Hudson, Superintendent of Wastewater
Reclamation Facility
Bill Bradley, Director of Public Works

7:00 P.M. REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

Mayor Lambden led the Pledge of Allegiance.

2. INVOCATION

Mayor Lambden asked for a moment of silence.

3. ADOPTION OF AGENDA

Motion by Councilman Ricker, seconded by Councilman Barlow, to adopt the agenda as presented. **APPROVED (unanimous).**

4. APPROVAL OF MARCH 10, 2010 TOWN COUNCIL MEETING MINUTES

Motion by Councilman Pettyjohn, seconded by Councilman Barlow, to approve the minutes as presented. **APPROVED (unanimous).**

5. AC SHULTES – WELL PROPOSAL – LAYTON THOMPSON PROPERTY – S RAILROAD AVE

The Town has received four (4) bids for the installation of a test well as part of our investigation into relocating the SCI wells. Bids were received from:

<u>Vendor</u>	<u>Bid</u>
A C Schultes	\$ 11,775.00
Aqua Tech	\$ 3,650.00
Daisey's	\$ 11,500.00
Weber Well	\$ 3,500.00

It is the recommendation of the Town Manager, Public Works Director, and Davis, Bowen & Friedel to award the work to A. C. Schultes.

Motion by Councilman Ricker, seconded by Councilman Koskey, to authorize the Town Manager to award the test well work to A. C. Schultes at a price not to exceed \$11,775.00.

APPROVED (unanimous).

6. 2ND PRESENTATION & ADOPTION OF FY11 BUDGET PROPOSAL

On Tuesday, March 16, 2010 a budget workshop was held to discuss our proposed FY 2011 budget. One follow up item was to recast the budget including the COPS Hiring and Retention Program (CHRP) grant. This was provided to Mayor and Council on Monday, March 22, 2010 during their workshop. The only comments received back were from Councilman Koskey: *Line 23 CHRP Grant* - not bind the Town to an obligation the Town may not be able to fund, *Line 33 Municipal Street Aid* - leave the street aid at 50,000, *Line 97 Contingency Fund* - agrees with an increase in the fund,

General Item- Annual Employee Incentive - leave bonus at \$100.00, and *Wage Tax* – definitely no.

The Town Manager asked for Council's direction as to the desire for another workshop, acceptance of one of the proposed drafts or another course of action.

Councilman Ricker: With the current economic situation I am against CHRP Grant with the ability to fund after 3 years. Mayor Lambden and Councilman Pettyjohn concurred with Councilman Ricker in regards to the CHRP Grant. I disagree with Councilman Koskey in regards to the employee incentive, which should be restored to the current level of \$250.00.

Councilman Barlow: I personally would support the CHRP Grant, I believe we need to maintain the 17 officers; in addition the employee incentive should be restored to the current level of \$250.00.

Councilman Pettyjohn agreed with the employee incentive of \$250.00.

The Town Manager was asked to re-draft the budget with the recommended changes with the possible adoption during the first meeting in April.

Councilman Ricker: I want to state publicly the importance of keeping the presence of three officers on the road.

7. 2ND READING & ADOPTION OF ORDINANCES

A. ORDINANCE #2010-3 SNOW EMERGENCY REGULATIONS

Administration and Public Works recognizes the need to address on street parking with snow removal.

Motion by Councilman Ricker, seconded by Councilman Pettyjohn, to adopt Ordinance #2010-3 Snow Emergency Regulations. **APPROVED (unanimous).**

“Ordinance 2010-3 Snow Emergency Regulations is incorporated as part of the record.”

8. DEPARTMENTAL REPORTS

A. GENE DVORNICK – TOWN MANAGER

LED Pilot Project

The LED lights have been installed along North Bedford Street. Any feedback the Town or residents have will be greatly appreciated by Delmarva Power.

Fountain Repair

Yesterday and today, final repair work, consisting of the interior coating, has been underway. This is the final repair work required as a result of the vehicle striking the Circle last Fall.

Recognition – American Legion Ambulance 93

The Town received recognition on Saturday, March 20 at the American Legion (Ambulance 93) Annual Birthday Dinner. Presentations were made to both the Mayor and Council and the Police Department for our continued support.

Energy Efficiency Conservation Block Grant

The final project funded by the Energy Efficiency Block Grant (\$50,000) is about 60% percent complete. The final windows to be installed are the half-moon ones – one is completed on the Southeast side of the building.

2010 Municipal Election

REMINDER: Certificates of Candidacy are available. The seats for Mayor, Ward 3 and Ward 4 are up for election. The filing deadline is April 16th at 5:00 pm. The Annual Municipal Election will be held on Saturday, May 8th (if needed)

Miscellaneous

- Town Hall will be closed on Friday, April 3, 2010 in observance of Good Friday
- Delaware League of Local Government, Thursday, March 25, 2010 at the Dover Sheraton
- Service Anniversaries for March:

C. Eaton	Public Works	10 Years
K. Marino	Police	6 Years
T. Bean	Police	6 Years
O. Fink	Finance	5 Years
G. Dvornick	Administration	3 Years
R. Chacon	Police	3 Years

B. KEITH HUDSON – SUPERINTENDENT OF WASTEWATER RECLAMATION FACILITY

Notice of Conciliation: Effective Date January 21, 2010, Expiration Date April 30, 2010. Last Day Sprayed: 80ac field – January 20th, Baxter’s field – January 16th, and Pettyjohn Woods – January 21st

Lagoon Depths: Large – 17’ and small 7’

I & I Investigation: Last 3 weeks manhole inspections in Kimmeytown, approx. 56 manholes completed as of today, 10+ manholes need to be uncovered and raised to grade.

Manhole Insert Installations: February and March have installed approx. 90+ inserts.

Air Park I & I: DRWA and myself doing smoke testing on the sewer lines at the Industrial Airpark, found 3 clean-outs, a 4” damaged by the snow storm, a 6” at Pats hangar, and a 6” at Eastern Shore Poultry. A 6” was found at the end with the cover removed for the purpose of draining the parking lot; wastewater staff will closely monitor that one. What is needed is the ability to lock the covers.

Pettyjohn & Prettyman Sites: Representatives from DBF, DNREC, Division of Fish & Wildlife, Mr Pettyjohn and I preformed a site visit and survey to complete the environmental review of the Pettyjohn woodlands and Prettyman woods.

Flows: 1st Quarter January thru March 23, 2010 – 1.38mgd, and 4th Quarter October thru December 2009 – 1.42mgd

9. PUBLIC COMMENT

Wayne Miller, 308 & 310 North Front Street, feels he should not be personally responsible for the water & sewer bills of his tenants. Mr Miller gave a breakdown with costs for his rentals leaving him a balance of \$27.00. I am asking the Town of Georgetown to rescind this practice; it is immoral, illegal, unjust and just not right by making the landlords responsible.

10A. EXECUTIVE SESSION

Town Council will meet in Executive Session for the discussion of a personnel matter in which the names, competency and abilities of an individual employee is discussed.

Motion by Councilman Pettyjohn, seconded by Councilman Ricker, to adjourn to Executive Session at 7:38p.m. **APPROVED (unanimous).**

Executive Session exited at 8:56p.m.

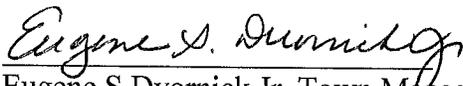
11. ADJOURNMENT

Motion by Councilman Pettyjohn, seconded by Councilman Barlow, to adjourn at 8:57p.m. **APPROVED (unanimous).**

APPROVED:


Sue H. Barlow, Secretary

ATTEST:


Eugene S Dvornick Jr, Town Manager