

**TOWN OF GEORGETOWN  
TOWN COUNCIL MEETING MINUTES**

**Meeting Date:** Wednesday, October 28, 2009  
**Location:** Town Hall, 39 The Circle, Georgetown, DE  
**Time:** 7:00 P.M. Regular Meeting

**PRESENT:**

Edwin A Lambden, Mayor  
Charlie Koskey, Ward One  
Sue H Barlow, Ward Two  
Brian Pettyjohn, Ward Four

**STAFF PRESENT:**

Eugene S Dvornick Jr, Town Manager  
Angela Townsend, Town Clerk  
Keith Hudson, Superintendent of Wastewater  
Tom Klein, Director of Planning & Zoning

**ABSENT:**

Bob Ricker, Ward Three

**7:00 P.M. REGULAR MEETING**

**1. PLEDGE OF ALLEGIANCE**

Young Marines PFC Brenda Lomax and PVT Danielle Swilley led the Pledge of Allegiance.

**2. INVOCATION**

Mayor Lambden asked for a moment of silence.

**3. ADOPTION OF AGENDA**

Motion by Councilman Barlow, seconded by Councilman Pettyjohn, to adopt the agenda as presented. **APPROVED (unanimous).**

**4. APPROVAL OF OCTOBER 14, 2009 TOWN COUNCIL MINUTES**

Motion by Councilman Pettyjohn, seconded by Councilman Barlow, to approve the October 14, 2009 Council Minutes, as presented. **APPROVED 3-1 Yea: Koskey, Barlow, Pettyjohn Abstained: Lambden**

**5. PROCLAMATION – “RED RIBBON WEEK”**

Mayor Lambden presented a proclamation to PFC Brenda Lomax and PVT Danielle Swilley in honor of Red Ribbon Week.

**6. 2011 DELMARVA CHICKEN FESTIVAL – “INTEREST TO HOST”**

Karen Duffield presented the Council with a proposal to host the 62<sup>nd</sup> Delmarva Chicken Festival. Two viable sites are being considered. Delmarva Christian High School being one of them is an ideal site and has no objection to hosting the festival. The Council's main concerns with hosting the festival are: traffic, traffic control, maintenance services, ambulance, fire, police services, and the cost to the Town for supplying these services. Councilman Pettyjohn asked for the costs incurred by the Town of Millsboro when they hosted the event. Councilman Pettyjohn stated that more information is required before making an informed decision. The Town Manager, will schedule a meeting with representatives from the Sussex County Emergency Operations Center, Station 93, Station 77, DelDOT, Police Department and the Chamber. This item will be placed on the November 10<sup>th</sup> Council agenda for further discussion.

**7. RECOMMENDATION FOR CERTIFICATION – COMPREHENSIVE PLAN**

Tom Klein, Director of Planning & Zoning asked for Council's recommendation of the proposed Comprehensive Plan. The Office of State Planning has 10 days to certify

the plan. Once certified Council will adopt the plan by resolution at their December 9<sup>th</sup> Council meeting.

Motion by Councilman Pettyjohn, seconded by Councilman Koskey, to recommend the Comprehensive Plan for certification by the Office of State Planning. **APPROVED (unanimous).**

## 8. DEPARTMENTAL REPORTS

### A. GENE DVORNICK – TOWN MANAGER

#### **2009 Trick or Treat**

REMINDER: Trick or Treat will be held on Saturday, October 31<sup>st</sup> from 6:00 PM to 8:00 PM. The media has been notified and this is posted on the Town website.

#### **Energy Efficiency Conservation Block Grant**

The Town has begun contacting the various vendors to begin the work outlined in our grant submissions.

#### **South Bedford Street Pump Station**

The bid opening for proposals on the upgrades to the South Bedford Street Pump Station is scheduled for Friday, November 6, 2009, 3:00 PM at Town Hall.

#### **Transit Hub Update**

DART has completed the Phase II Environmental Site Assessment on proposed location of the transit hub along North Railroad Avenue. The findings were “no compounds were detected in the soil or groundwater at levels exceeding their respective DNREC URS [Uniform Risk-Based Standards] concentrations.” It is anticipated the next step will be submission of a site plan for approval. Will be meeting with DelDOT on November 5<sup>th</sup> at 11:45pm at Town Hall to discuss the Georgetown Hub MOA and site plan.

#### **Delmarva Power LED Lighting Pilot**

The Town has been contacted by Delmarva Power to participate in a pilot program for LED street lighting. We have provided several possibilities for the installation of 10 fixtures to be evaluated for cost to operate, effectiveness and efficiency.

#### **Miscellaneous**

- Council meeting changes for November:
  - November 11 meeting has been changed to November 10 in observance of Veterans Day.
  - November 25 has been cancelled due to Thanksgiving Day holiday.
- November Sussex County Association of Towns dinner is on Wednesday, November 4, 6:00 pm at the Georgetown CHEER Center.
- Community Clean Up Day is on Saturday, November 7, 2009 (Ward 2) 8:30 - noon – special thanks to La Esperanza, First State Community Action Agency and several local businesses for helping to coordinate this event. Wal-Mart donating gloves and trash bags, with Artesian donating bottled water.
- “Unite Sussex” Town Hall Meeting, Thursday, November 12, 7:00 PM – 9:00 PM, Georgetown CHEER Center
- Employee Service Anniversaries:
  - Ralph Holm                      Police Department      10 Years
  - Lester Shaffer                Police Department      9 Years
  - Dominic Santangelo      Code Enforcement      6 Years
- Aztech Construction asked for permission to work on Veteran’s Day. Request denied as outlined in our Construction Standards.

- Business License Commission will be meeting Thursday, at 4:00pm at the Planning Office to focus on proposed changes in rental and business fees.
- I would like to commend the Public Works Department for their outstanding efforts these last 2 days with the unanticipated rainfall.
- Request from last Council meeting from Tony Semeraro in reference to the crosswalks, DelDOT has been notified.

**B. KEITH HUDSON – SUPERINTENDENT OF WASTEWATER FACILITY**

January thru October gallons sprayed Town's – 140mg, Baxter's – 90.4mg, Pettyjohn's – 34mg. Rainfall – 4.3" in the last two days. First 14 days in October 0" of rainfall, last 14 days – 8.5" of rainfall. Roberts Septic and CDI have been pumping loads at Stevenson Lane, SCI, Del-Tech, and the Meadows. The main pump station had 20 loads pumped out. Georgetown Plaza had problems behind the shopping center with their manholes having no inserts. The ditch was overflowing into the manholes. Councilman Pettyjohn extended Council's gratitude to the employees for a job well done. Town Manager stated that the Town is working with DNREC and DBF in seeing if funding is available for I & I studies, to place meters in selected manholes to identify where the infiltration is coming from.

**9. PUBLIC COMMENT**

Thank you was received from Shawn and Missy Brittingham thanking the Mayor & Council for all their support.

Lynn Lester, purchased 2 trees at the Aubrey Spicer Beef & Beer benefit. Lynn is willing to donate one tree to be placed beside the fountain in the circle, in Chad's memory. Council's concern was close proximity to the fountain and the issue of leaves. After discussion the Council suggested various sites (Del-Tech, Police Department) for the placement of the tree. Council was appreciative of the donation but ultimately had to decline the offer due to the lack of area available for the placement of the tree.

The City of Milford is honoring Shawn Brittingham along with Norman & Ruth Spicer by making them parade marshals at their Halloween Parade.

Councilman Pettyjohn received correspondence by the Brick Hotel as to the possibly of signage on the circle designating the hours of enforcement for parking. Guests currently visiting the Brick Hotel are not aware that the parking is only enforced until 5:00pm, which results in parking far away and walking. Councilman Koskey suggested that they install signage letting their patrons know of parking in the rear of their property.

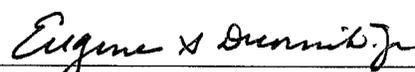
**10. ADJOURNMENT**

Motion by Councilman Pettyjohn, seconded by Councilman Barlow, to adjourn at 8:00p.m. **APPROVED (unanimous).**

APPROVED:

  
Sue H. Barlow, Secretary

ATTEST:

  
Eugene S Dvornick Jr, Town Manager