

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, March 25, 2009
Location: Town Hall, 39 The Circle, Georgetown, DE
Time: 7:00 P.M. Regular Meeting

PRESENT:

Edwin A Lambden, Mayor
Sue H Barlow, Ward Two
Charlie Koskey, Ward One
Brian Pettyjohn, Ward Four

STAFF PRESENT:

Eugene S Dvornick Jr, Town Manager
Bill Topping, Chief of Police
Angela Townsend, Town Clerk

ABSENT:

Bob Ricker, Ward Three

7:00 P.M. REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

Mayor Lambden led the Pledge of Allegiance.

2. INVOCATION

Mayor Lambden asked for a moment of silence.

3. ADOPTION OF AGENDA

ITEM #7B DONATION REQUEST – DEL-TECH – STARRY, STARRY NIGHT GALA was added.

Motion by Councilman Pettyjohn, seconded by Councilman Barlow, to adopt the agenda as amended. **APPROVED (unanimous).**

4. APPROVAL OF MARCH 11, 2009 TOWN COUNCIL MINUTES

Motion by Councilman Barlow, seconded by Councilman Koskey, to approve the March 11, 2009 Council Minutes, as presented. **APPROVED (unanimous).**

5. DELAWARE BIKE SUMMIT

Jen Baldwin, DelDOT, presented Council with information about the upcoming Delaware Bike Summit, which will be held April 24th in Dover. The Bike Summit will feature speakers and numerous breakout sessions dealing with many of the challenges we are facing as more people use bicycles for transportation and recreation. The Bike Summit will have speakers from around the country that will lead discussions on how make a town more bike friendly, and find the grants to do so. The Council was furnished with invitations and copies of the meeting agenda. This summit is free for the participants and is entirely paid by corporate sponsorships.

6. DEPARTMENTAL REPORTS

A. GENE DVORNICK – TOWN MANAGER

Economic Stimulus Update

The Town application through Delaware Department of Natural Resources and Environmental Control, Division of Water Resources, Financial Assistance Branch for two projects: (1) Georgetown Northbound Conveyance – A (Stevenson Lane to Sand Hill Road Regional Pump Station, \$855,400) and (2) Georgetown Northbound Conveyance – B (Sand Hill Road Regional Pump Station to North Milton Regional Plant, \$1,802,300) made the priority list; however, were not selected for any principle

forgiveness. Given the current economic conditions, I am cautious about taking on additional debt without some relief or forgiveness.

Request for Installation of a Four Way Stop

The Town has received a request for the installation of two additional stop signs at the intersection of East Laurel and Kimmey Streets. There are currently stop signs along Kimmey Street, on the North and South Sides of Laurel Street. There was a vehicle accident this past weekend which prompted the request.

Motion by Councilman Pettyjohn, seconded by Councilman Koskey, to grant the request of the installation of two additional stop signs at the intersection of East Laurel and Kimmey Street. **APPROVED (unanimous).**

Sports at the Beach Economic Development Loan

The Town's request for an economic development loan in the amount of \$200,000 for sub-granting to Sport's at the Beach was denied by the Sussex County Council at their March 24, 2009 meeting. Once the town receives formal notification, it will be forwarded to Sports at the Beach.

Utility Issues

We have had a few water leaks:

- South Bedford Street – 100 Block
- Kimmey Street – 200 Block

Sewer Force Main damaged along Ennis Road – J T Enterprises (Chesapeake Utilities contractor)

Repairs have been completed.

2009 Municipal Election

REMINDER: Certificates of Candidacy are available. The seats for Ward 1 and Ward 2 are up for election. The filing deadline is April 17th at 5:00 pm. The Annual Municipal Election will be held on Saturday, May 9th (if needed).

KGB Properties – Private Production Well

The Town has received a request for permission to install a private well for water to be used for production of the 16 Mile Brew, at the microbrewery located on South Bedford Street. They are requesting a maximum capacity of 30 GPM with a maximum daily withdrawal of 4,000GPD. The request has been reviewed by the Town Engineer.

Motion by Councilman Pettyjohn, seconded by Councilman Barlow, to grant the request of the installation of a private well for production purposes of the 16 Mile Brewery, requiring that monthly reporting of daily flows be submitted to the Town of Georgetown at the end of each month. **APPROVED (unanimous).**

Mayor Lambden: At which time would the Town be concerned with the flows?

Town Manager: The letter of approval would include a condition that any increase in the approved 4,000gpd be approved in advance by the Town.

Councilman Koskey: If the location of well could be situated as far away as possible from the residential area.

Town Manager: On the well permit application the location is 260± feet to the south of the residential area in a wooded area.

Miscellaneous

- Employee Service Anniversaries:

Dvornick, Eugene S	Administration	2
Bean, Troy I	Police Department	5

Marino, Kirk	Police Department	5
Fink, Olga A	Finance	4
Eaton, Craig A	Public Works	9

- Delaware League of Local Governments, Dover Sheraton, Thursday, Mar. 26
- FY 2010 Budget Workshop, Monday, March 30 at 4:30 (Town Hall)
- April SCAT Meeting, CANCELLED

B. BILL TOPPING – CHIEF OF POLICE

The Mayor commended Chief Topping in his position of acting Town Manager in Gene's absence.

The Council was presented with town wide statistics from January 1, 2008 thru March 23, 2008 compared to January 1, 2009 thru March 23, 2009. The Police Department has applied for several grants:

COPS Hiring Recovery Program (CHRP) - will provide 100% funding for approved entry-level salaries and benefits for 3 years (36 months) for newly hired, full time sworn officer positions. Total application in the amount of \$628,224 which is based on current values in regards to family healthcare and basic pay for a patrolman.

County Grant - in the amount of \$454,000 - 9 jurisdictions were notified; only Georgetown has submitted as of today. The Towns of Bridgeville, Dewey Beach, Laurel, Milford, Millsboro, Milton, Seaford, and Rehoboth still need to submit to complete the grant. Town of Georgetown's portion is \$104,214, will be used for the re-furbishing of police vehicles. Approximately \$10,000 per car, new drive train, suspension system, and braking system and lights, warranty by Ford Motor Company for 3 years, 75,000miles. Majority of the money will be used on vehicles with approximately \$22,000 set aside to assume the cost of air cards. The State's budget has not been adopted as of yet to include air cards/modems for the vehicles. To access the State's crime reporting system the cost is \$50.00 per month per car. With the Governor's proposed budget cuts for State employees there is speculation as to approximately 14 Delaware State Police officers retiring, which in return will put a greater work load on the municipalities.

Bureau Assistance Grant - through the Criminal Justice Commission applied for Victim Services salary for 3 years and another Administrative position within the Police Department.

With the hard economic times the Police Department is asking everyone to be very cautious and careful.

7. PROPOSED ORDINANCES

A. 2ND READING & ADOPTION OF ORDINANCES

1. ORDINANCE 2009-6 CODE OF ETHICS

The Public Integrity Commission's standards apply to all local governments unless they adopt their own Code of Conduct which the Commission must approve as being at least as stringent as the State Law. On February 18, 2009 the Public Integrity Commission approved the proposed Ordinance.

Motion by Councilman Barlow, seconded by Councilman Pettyjohn, to adopt Ordinance 2009-6 Code of Ethics. **APPROVED (unanimous).**

"Ordinance 2009-6 Code of Ethics is incorporated as part of the minutes."

2. ORDINANCE 2009-7 WEATHER & EMERGENCY EVENTS POLICY

Ordinance establishing guidelines addressing weather and emergency events affecting the safety of Town personnel during such events. 1st reading and approval was made

during the Town Manager's report, March 11, 2009 Town Council meeting. The policy is written in Ordinance form to be incorporated into the Town Code. Motion by Councilman Koskey, seconded by Councilman Barlow, to adopt Ordinance 2009-7 Weather & Emergency Events Policy. **APPROVED 3-1 Year: Koskey, Barlow, Pettyjohn Nay: Lambden**
"Ordinance 2009-7 Weather & Emergency Events Policy is incorporated as part of the minutes."

Mayor Lambden: Although I agree with some of it, I do not agree with all of it. I do not feel right in adopting it in its current form.

- 7B. DONATION REQUEST – DELTECH – STARRY, STARRY NIGHT GALA**
In 2008 Council donated \$2,000 drawn on the Council's Discretionary Fund. The balance in the Council's Discretionary Fund is \$4,995.02.

Motion by Councilman Pettyjohn, seconded by Councilman Barlow, to deny the donation request in the amount of \$5,000.00 - \$7,500.00 drawn on the Council's Discretionary Fund, due to budget constraints. **APPROVED (unanimous).**

8. PUBLIC COMMENT

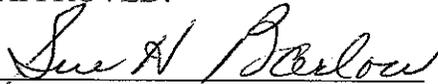
Mike Wyatt, 703 E Market St, the last item voted on, I agreed with your decision, but I do believe the Mayor and his wife should attend to show the Town's support. Town Manager received a thank you note from the Sussex Central Softball Boosters for the Town's donation.

Hattie Kollock, asking on behalf of her daughter Valerie Taylor, owner of 613 Edward Street. Valerie is being deployed which is the reason she is not here tonight. The Council previously denied her request for the installation of a fence across Town property and private property owner by Clear Channel. Mrs Kollock voiced concerns with her neighbors, trash, vehicular and pedestrian traffic crossing her property. Mrs Kollock has contacted Clear Channel to see if they would be interested in selling. Town Manager recommended that once you hear from Clear Channel as to whether they would sell all or a portion of the property or grant permission to place a fence on their property, the Town will contact the Public Works Department for the location of utilities in the area, after that information is obtained the Town Council will address this issue again.

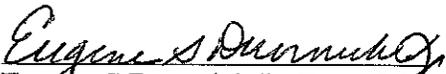
9. ADJOURNMENT

Motion by Councilman Pettyjohn, seconded by Councilman Barlow, to adjourn at 7:48p.m. **APPROVED (unanimous).**

APPROVED:


Sue H. Barlow, Secretary

ATTEST:


Eugene S Dvornick Jr, Town Manager