

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, April 8, 2009
Location: Town Hall, 39 The Circle, Georgetown, DE
Time: 7:00 P.M. Regular Meeting

PRESENT:

Edwin A Lambden, Mayor
 Sue H Barlow, Ward Two
 Charlie Koskey, Ward One
 Bob Ricker, Ward Three
 Brian Pettyjohn, Ward Four

STAFF PRESENT:

Eugene S Dvornick Jr, Town Manager
 Keith Hudson, Superintendent of Wastewater
 Angela Townsend, Town Clerk

7:00 P.M. REGULAR MEETING

1. **PLEDGE OF ALLEGIANCE**
 Mayor Lambden led the Pledge of Allegiance.
2. **INVOCATION**
 Mayor Lambden asked for a moment of silence.
3. **ADOPTION OF AGENDA**
 Motion by Councilman Ricker, seconded by Councilman Pettyjohn, to adopt the agenda as presented. **APPROVED (unanimous).**
4. **APPROVAL OF MARCH 25, 2009 TOWN COUNCIL MINUTES**
 Motion by Councilman Pettyjohn, seconded by Councilman Koskey, to approve the March 25, 2009 Council Minutes, as presented. **APPROVED (unanimous).**
Abstained: Ricker
5. **FY10 BUDGET PROPOSAL**
 At the March 30th budget workshop the following decisions were made to address the projected \$359,916.00 deficit:

**TOWN OF GEORGETOWN
FY 2010 BUDGET ADJUSTMENTS**

Revenue Reduction (RTT, State Funds, etc.)	\$ (359,916.00)
Meter Rate Change	\$ 25,000.00
Parking Fines	\$ 10,000.00
Elimination: Mayor Discretionary Fund	\$ 3,000.00
Elimination: Council Discretionary Fund	\$ 10,000.00
Overtime Reduction (80%)	\$ 37,600.00
Defer Town Manager Increase	\$ 2,475.00
Defer Police Chief Increase	\$ 3,799.00
Benefit Reduction (Soc Sec/Medicare/Pension)	\$ 5,293.00
<u>Suspension: 3 Holidays</u>	<u>\$ 8,803.00</u>
	\$105,970.00
Initial Projected Deficit	\$ (253,946.00)
<u>Revisions - Revenues (increase ; decrease)</u>	
DTCC Utility Billing	\$ (135,600.00)
Planning & Zoning - Annexation Fees	\$ 5,000.00
Property Tax Increase (\$0.40 which is 15.81%)	\$ 180,333.00
Planning Commission Fees	\$ 5,000.00

Eddie Byrne Grant	\$ 22,000.00
Municipal Street Aid	\$ 123,922.00
	\$ 200,655.00

Surplus/ (Deficit) after Revenue Adjustments	\$ (53,291.00)
<u>Revisions - Expenses (increase ; decrease)</u>	
Chemicals - Wastewater	\$ 5,000.00
Employee Health Care Reduction	\$ 21,513.00
Contracted Services	\$ 14,834.00
Public Works: P/T Street Sweeper	\$ (11,871.00)
Public Works: F/T Position Elimination	\$ 23,815.00
	\$ 53,291.00

FY 2010 SURPLUS/ (DEFICIT) \$ -

Councilman Pettyjohn and Councilman Ricker commended the Town Manager and the Department Heads for all their work helping to balance the budget. Councilman Ricker commended Town Manager, Gene Dvornick and Police Chief Bill Topping on deferring their annual increases.

Motion by Councilman Ricker, seconded by Councilman Barlow, to adopt the FY2010 Budget as presented. **APPROVED (unanimous)**
"The FY10 Budget is incorporated as part of the minutes."

6. DEPARTMENTAL REPORTS
A. GENE DVORNICK – TOWN MANAGER

Economic Stimulus Update

The Town received \$50,000 in grant funding through the U. S. Department of Energy, Local Energy Efficiency Improvement Program. We are in the process of getting quotes for new windows for the existing Town Hall and insulated garage doors for the Maintenance Shop.

Request for Installation of a Four Way Stop

The Town has installed two additional stop signs at the intersection of East Laurel and Kimmey Streets. There was a press release issued and the adjoining property owners were notified.

Budget versus Actual – Eleven Months (91.6% of the Year)

	<u>Revenue</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>%</u>
General Fund	\$2,827,200	\$2,906,060	\$2,906,060	\$ (78,860)	103%
Water Fund	\$1,320,050	\$1,086,667	\$1,086,667	\$ 233,383	82%
Sewer Fund	\$1,653,750	\$1,856,185	\$1,856,185	\$(202,435)	112%
Total	\$5,801,000	\$5,848,912	\$5,848,912	\$(47,912)	101%

Expenditures

General Fund	\$3,481,091	\$3,289,975	\$3,289,975	\$ 191,116	95%
Water Fund	\$ 826,521	\$ 790,709	\$ 790,709	\$ 35,812	96%
Sewer Fund	\$1,493,388	\$1,309,177	\$1,309,177	\$ 184,211	88%
Total	\$5,801,000	\$5,389,862	\$5,389,862	\$ 411,138	93%

The monthly report has been distributed for your review.

Other Key items (versus the same time period last year):

- Real Estate Transfer Tax Revenue, **Down 79.14%**
- Building Permit Revenue, **Up 17.36%**

Community Video Guide

The Town is scheduled to have the video taping of our Community Video Guide on Tuesday and Wednesday, April 14 and 15. The Mayor is the only council person scheduled to make an on camera appearance.

Circle Lighting Project

Work on the replacement of the lighting fixtures around the Circle is underway. We are currently installing conduit, next will be concrete base installation, followed by installation of the new poles. We are attempting to keep one half of the Circle lit during the work. Reminder: this is being funded through surplus funds from the Layton Avenue Enhancement Project.

2009 Municipal Election

REMINDER: Certificates of Candidacy are available. The seats for Ward 1 and Ward 2 are up for election. The filing deadline is April 17th at 5:00 pm. The Annual Municipal Election will be held on Saturday, May 9th (if needed).

Miscellaneous

- April 15, 2009 – Tax Day Tea Party – On the Circle
- Georgetown Wesleyan Church – April 25 – Bonfire Event

B. KEITH HUDSON – SUPERINTENDENT OF WASTEWATER FACILITY

1st Quarter Totals – Total Gallons Sprayed – 81,872mg, Town – 38,945mg, Baxter's – 15,427mg. Precipitation – 4.64". Wastewater staff has been busy with cleaning and routine maintenance on the irrigation rig nozzles on fields 2, 4, and the Goslee fields. David Sherwood, leases the 80 acre spray site is looking to over seed this fall. The wastewater staff repaired a broken irrigation pipe underground on the Baxter's field.

7. **PUBLIC COMMENT**

Delaware District III World Series is requesting help from the municipalities for this year's event such as concessions, collections, information table, raffles, or serving meals to the teams.

8. **EXECUTIVE SESSION**

The Town Council will meet in Executive Session to discuss a personnel matter.

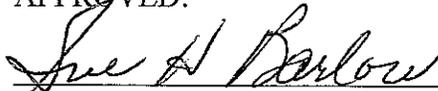
Motion by Councilman Ricker, seconded by Councilman Barlow, to adjourn to Executive Session at 7:21 pm. **APPROVED (unanimous)**

Town Council exited Executive Session at 8:01p.m.

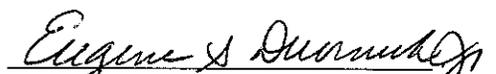
9. **ADJOURNMENT**

Motion by Councilman Ricker, seconded by Councilman Koskey, to adjourn at 8:02p.m. **APPROVED (unanimous)**.

APPROVED:


Sue H. Barlow, Secretary

ATTEST:


Eugene S Dvornick Jr, Town Manager