

# Business License Questionnaire for Home Occupations



The Mayor & Council of Middletown  
19 West Green Street  
Middletown, DE 19709-1315  
Phone: 302-378-3587  
Fax: 302-378-5675  
www.middletownde.org

*This form must be completed and approved by the Town Manager prior to applying for a business license.  
Please allow two (2) weeks to process this form.*

**Date** \_\_\_\_\_

**Applicant's Name** \_\_\_\_\_

**Business Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Development** \_\_\_\_\_

**Telephone #** \_\_\_\_\_ **Cell #** \_\_\_\_\_ **Fax #** \_\_\_\_\_

**E-Mail Address** \_\_\_\_\_

**Description of Business** (Be Specific) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Hours of Operation** \_\_\_\_\_ **# of Potential Clients** \_\_\_\_\_

**Property Owner** \_\_\_\_\_

**Address** \_\_\_\_\_

**Telephone #** \_\_\_\_\_ **Cell #** \_\_\_\_\_ **Fax #** \_\_\_\_\_

**E-Mail Address** \_\_\_\_\_

## TOWN OF MIDDLETOWN USE ONLY

**TAX PARCEL NO.** \_\_\_\_\_ **ZONING DISTRICT** \_\_\_\_\_

**APPROVAL** is only to allow request to proceed to Planning & Zoning and Mayor and Council for review of Conditional Use.

**APPROVED WITH CONDITIONS:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### USE NOT APPROVED

*Reasons:* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- Contact Middletown Code Official to discuss compliance with current building codes.
- Non-Compliance with conditions shall be cause for revocation of business license.

\_\_\_\_\_  
**TOWN MANAGER'S SIGNATURE**

\_\_\_\_\_  
**DATE**